

**Whatcom County Water District No. 13
BOARD OF COMMISSIONERS' MEETING
DECEMBER 19, 2024
HYBRID MEETING**

CALL TO ORDER

EXECUTIVE SESSION RCW 42.30.110(1)(i)

ADDITIONS/DELETIONS TO AGENDA

APPROVAL OF MINUTES

- Special Meeting November 13, 2024
- Regular Meeting November 26, 2024

ENGINEERING BUSINESS

- SCPPL Funding
- Scope of Work/Engineer's Report/GSP for WWTP (Roger) update
- Scope of Work for Critical Improvements update (communitor)
- Effluent Pump Station: Eli and Roger
- Well #1 Issues Update FYI
- Radio Communication System for Reservoirs and Wells Update
- Next Phase for Red Mountain
- New water sample stations
- Effluent Force Main
- HACH Tech for sample machines

UNFINISHED BUSINESS

- WASWD Monthly Update
- Red Mountain
- Sewer Service Line Root Issue: 981 Red Valley
- Water Valve Repairs
- Time Clock/App for Employee Payroll as Backup Documentation Update
- New Generator Update/Cummins Service Bid
- State Audit Update

NEW BUSINESS

- Electing Officers for 2025
- Hiring OIT-Next Steps

PUBLIC FORUM (3-minute limit per person)

BILLS PAYABLE

- Claims Request Form for 12/5/24 in the amount of \$6,541.25
- Payroll for 12/10/24/24 in the amount of \$10,434.37
- Claims Request Form for 12/19/24 in the amount of \$8,518.97 General Cash
- Claims Request Form for 12/19/24 in the amount of \$96,191.30 GFC Cash Account
- Excise Tax Request Form for 12/26/24 in the amount of \$2,563.84
- Investment Transfer Form for 12/19/24 in the amount of \$32,000.00 from GFC Investment to GFC General Cash

FINANCIAL REPORTS:

- YTD Expense – Review
- Treasurer's Report – Approval
- Cash Position – Review
- Collections Report – Review
- Petty Cash – Approval
- Aged Receivables/ Delinquent Accounts

- Payment Plan Arrangements

WATER & WASTEWATER REPORT

- District Operations Report
- Consumption Report

BUSINESS MANAGEMENT REPORT

- Meeting Log

**Possible Executive Session RCW 42.30.110(1)(g)
CONCLUDE**